

Contact Information —

Division of Trade Adjustment Assistance —

United States Department of Labor
Employment and Training Administration
Division of Trade Adjustment Assistance
Room C-5311
200 Constitution Ave. N.W.
Washington, DC 20210

Phone: 202-693-3560
Fax: 202-693-3584 or 3585
Web: www.doleta.gov/tradeact

— OR —

Trade Adjustment Assistance (TAA) —

Minnesota Department of Employment
and Economic Development
Trade Act Unit
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul MN 55101

Phone: 1-888-234-1330
or 651-259-7543
MN Relay 711
Web: www.PositivelyMinnesota.com/ApplyTAA

www.PositivelyMinnesota.com/ApplyTAA

Minnesota's WorkForce Centers are the heart of the state's workforce development system. The WorkForce Centers are "one-stop shops" for all employment and training needs. Employers, job seekers and those with special needs can visit any WorkForce Center within the state.

The nationally acclaimed WorkForce Centers are a unique partnership of business, employment and training resources that reflect the needs of local communities. Most services are offered at no cost.



Trade Act Unit

Minnesota Department of
Employment and
Economic Development
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, MN 55101-1351

Call the WorkForce Center nearest you —
1-888-GET JOBS
(1-888-438-5627)
MN Relay 711



An equal opportunity employer and service provider.
Upon request, this document can be made
available in alternative formats.

DEED-01981-03
2,000/12/2011
2011 Law



POSITIVELY
Minnesota
Department of Employment and Economic Development

Getting Back to Work After a Trade-Related Layoff



Getting Back to Work . . . Trade Adjustment Assistance (TAA)

Trade Adjustment Assistance Services at Minnesota's WorkForce Centers —

Based on individual eligibility, members of a TAA certified worker group may receive one or more of the following:

Reemployment Services — generally include:

- Employment Counseling
- Case Assessment
- Job Development
- Supportive Services
- Self-Directed Job Search Services



**Minnesota has over
50 WorkForce Centers**

**Call: 1-888-GET JOBS to
reach the WorkForce Center
nearest you!**

Job Search Allowances —
For costs of a job search
outside of the local area.

Relocation Allowances —
For costs of relocating to
a job outside of the local
area.

**Trade Readjustment
Allowances (TRA)** — Up
to 130 weeks of cash
payments for eligible
workers enrolled in full-
time training.

**Transportation and
Subsistence Allowances** — For costs of attending
training outside the local area.

Health Insurance Coverage Assistance — Tax credits
covering up to 72.5% of the qualified monthly health
insurance premium paid by an eligible participant.

Training Services — Up to 104 weeks of approved
training, including:

- Classroom training
- On-the-job training
- Employer-based training
- Basic or remedial education (including literacy
training and English as a Second Language)
- Prerequisites required for training program



Trade Adjustment Assistance Application Process —

- 1) A plant closes, threatens a layoff or lays off workers.
- 2) Workers visit their local WorkForce Center to learn about programs available to help them return to work.
- 3) A group of three or more workers, a company official, a union or other duly authorized representative, or a WorkForce Center partner files a petition with the U.S. Department of Labor's Division of Trade Adjustment Assistance (DTAA) and the Trade Adjustment Assistance (TAA) Coordinator.
- 4) DTAA investigates the petition. Investigations typically take 40 days.
- 5) After investigating the petition, DTAA certifies or denies eligibility to apply for TAA services and benefits and notifies petitioners and a company official.
 - a. Certified workers individually apply for services through a Minnesota WorkForce Center.
 - b. Denied workers may appeal.
- 6) Workers must be enrolled in training within 26 weeks after certification or within 26 weeks after their last qualifying separation to receive TRA benefits, or a waiver of training enrollment must be granted by the state.

For more information go to

www.PositivelyMinnesota.com/ApplyTAA