



**MINNESOTA DEPARTMENT OF EMPLOYMENT  
AND ECONOMIC DEVELOPMENT  
TRADE ADJUSTMENT ASSISTANCE  
TAA WORK SEARCH APPLICATION**

**Fill out this application if you are requesting Work Search  
Applicant Information**

**Please submit complete applications. Incomplete applications cause a delay in the approval of your work search request and receipt of benefits.**

The goal of TAA work search is for you to return to suitable employment, or to find work that will eventually pay as much or more than your previous employment. Generally, suitable employment is work that pays at least 80% of your previous wage at your trade-affected employer and is at the same skill level as that job position.

Name (First, Last, MI)

Address (Street, City, County, State, Zip Code)

Email Address

Social Security Number

Phone Number

HOME

CELL

**Petition Information**

Petition Number

Company Name

Address of Company (City, State)

Impact Date

Layoff Date

Certification Date

Expiration Date

Salary

Dates of Employment

Job Title

**Dislocated Worker Counselor Contact Information**

Counselor Name

Agency Name

Phone Number

Email Address

## Work Search Log

This work search log provides evidence that you have applied for suitable employment in your current occupation and you have not found employment. In order to complete this step, please record the available information for 5 jobs you have applied for.

Date	Job Title	Wage	Company & Location (City, State)	Contact Person	Comments

## Employment Outlook

Upload your resume to [www.minnesotaworks.net](http://www.minnesotaworks.net) and print a copy of your resume, attach it to this application.

**h Provide recent labor market information (LMI) on the occupation(s) you are looking for work in and marketable skills to be employed. Attach LMI to this application.**

The LMI you provide must:

- ▶ Show at least 5% growth over the next five years for the occupation you intend to look for work in
- ▶ Reflect the region you are planning to work.

Make sure the source of the information is identified on the document.

Some sources to find LMI include:

[www.onetcenter.org](http://www.onetcenter.org)

[www.iseek.org/mncareers](http://www.iseek.org/mncareers)

[www.iseek.org](http://www.iseek.org)

[www.positivelyminnesota.com](http://www.positivelyminnesota.com)

[www.careeronestop.org](http://www.careeronestop.org)

[www.bls.gov](http://www.bls.gov)

What is the growth rate for the occupation(s) you are looking for work in?                      %

Your highest level of education:

What will be your new occupation? (Ex. Accountant)

Expected Starting Salary: \$

Credential(s) required to be employed in this occupation:

Do you have any prior experience in this occupation?    Yes    No

If yes, explain:

**\*Please print the completed application and sign and date at the bottom**

Attach copies of the following to the application:

- Labor market information (showing at least a 5% growth)
- Resume in [www.minnesotaworks.net](http://www.minnesotaworks.net) (print a copy and submit with this document)
- Signed and dated copy of the employment plan you completed with your counselor
- A completed TRA application
- Signed and dated Waiver of Training form

**TAA Applicant** I understand that there are penalties for willful misrepresentation made to obtain benefits to which I am not entitled.

Signature

Date

**Dislocated Worker Counselor** I have reviewed this request for work search and recommend that the TAA applicant be approved for work search in lieu of training.

Signature

Date

**State TAA Specialist** This request for work search is approved.

Signature

Date