

**Chapter 15: Youth
Program Income**

Issue Date:

Effective Date: April 1, 2000 Updated: October 14, 2010

Required Action

Action: To establish procedures for handling revenue and income from activities allowed under the Regular WIA Youth Program.

Who: All WSAs and youth service providers in the State of Minnesota.

Background: Certain program activities under Regular WIA Youth Program may generate revenue for the WSA. The following policy addresses how WSAs should treat revenue and income from program activities.

Policies and Procedures:

Program Income

Youth program service providers may operate programs that generate program income as specified in WIA Section 195(7)(A) as follows:

Income under any program administered by a public or private nonprofit entity may be retained by such entity only if such income is used to continue to carry out the program.

This section ensures that any amount remaining on hand after all receipts and expenditures have been accounted, regardless of the source of receipts, will be treated as program income and added to available program resources. WIA Section 195(7)(B) further states that receipts from goods or services (including conferences) provided as a result of activities funded under WIA may be retained only if it is put back into the program.

Any program income generated by WIA activities should be reported separately on the Financial Status Report (FSR) for the WSA for the specified time period.

Reference Section:

Cites/References: Final Rules published in the August 11, 2000 Federal Register and Section 195(7)(A) and 195(7)(B).

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